December 17, 2021

**Mayor Eric Garcetti**  
*City of Los Angeles*

200 N. Spring St.,  
Los Angeles, CA 90012

Dear Mayor Garcetti,

Pursuant to the California Public Records Act (CPRA) (Cal. Gov't Code Secs. 6250 through 6276.48), Human Rights Watch (HRW) seeks records (both data and documents) pertaining to the agency’s policies and practices regarding homelessness.

Human Rights Watch specifically requests records under the CPRA that are in the Mayor’s Office possession or control in the following categories:

1. The City’s annual budget and expenditure data for homelessness related expenses, from FY 2016 until the date this request is fulfilled, disaggregated by individual line-items as much as possible, including on the following issues/programs:
   1. Housing budget by funding source and by type of housing (including temporary, transitional and shelter)
   2. Sanitation related to homelessness (including CARE+, Operation Clean Streets, and Special Enforcement and Cleaning Zone (SECZs), as well as public restrooms, showers, and facilities for homeless)
   3. Storage of property for homeless people (e.g. at The Bin)
   4. Per unit costs of each shelter option including Tiny Homes, Safe Camp, A Bridge Home, etc.
   5. Costs for homeless-related services other than shelter/housing, not included above.
2. Documentation on funding/grants for housing: Any and all reports, communications, metrics, or data detailing funding and funding sources for housing including Proposition HHH and Measure H funds and any other federal, state, county and city housing-specific funding to the city, from January 1, 2016 to the date this request is fulfilled.
3. Documentation summarizing the number and type of 1) affordable and 2) market rate housing units developed in the city of Los Angeles from January 1, 2016 to the date this request is fulfilled.
4. Documentation, reports and data detailing the types of homeless outreach done, and services provided to people, from January 1, 2016 to the date this request is fulfilled.
5. Documentation, reports and data detailing the number and type of housing provided to people in the city from January 1, 2016 to the date this request is filled.
6. Documentation on homeless tent/encampment sanitation in the city of Los Angeles: Any and all reports, communications, metrics, or data detailing the number of tents or encampments cleaned-up, disposed of, or removed, and the means by which these tasks were accomplished in the city, from January 1, 2016 to the date this request is fulfilled.
7. Data on housing development related to Proposition HHH. We request the data that is used in the online [dashboards](https://www.lamayor.org/HomelessnessTrackingHHH) on the Mayor’s Office website for each of the HHH projects, HHH housing innovation challenge projects and non-HHH funded projects tracked in the dashboards. We request this data in a machine-readable, flat file format (e.g. csv file) or in the original format. For each project number, in addition to the data on projects that is currently available in the downloadable spreadsheets, we request:
   1. The number of SH, non-SH, and manager units by bedroom size and target population (e.g. individuals, families, survivors of DV and sex trafficking, etc.)
   2. The number of people housed per project.
   3. The HHH commitment and total development cost per project.
8. Policies related to*Martin v. City of Boise* (920 F.3d 584 (9th Cir. 2019)): Any and all policies, procedures, regulations, protocols, manuals, or guidelines, from September 1, 2018 until the date this request is fulfilled, that were developed by or for city employees in response to the *Martin v. City of Boise*  federal court ruling, including but not limited to training materials related to the relationship between police enforcement of laws and the availability of shelter beds.
9. Policies related to homeless encampments: Any and all city policies, procedures, regulations, protocols, manuals, or guidelines, from September 1, 2018 until the date this request is fulfilled, that relate to homeless encampments, including but not limited to enforcement of municipal codes related to encampments, Covid-19 and encampments, the Centers for Disease Control and Prevention’s guidance on homeless encampments, and sanitation operations.
10. Policies related to outreach: Any and all policies, procedures, regulations, protocols, manuals, training documents or guidelines from January 1, 2018 until the date this request is fulfilled, related to the CARE, CARE+, HOPE, Operation Clean Streets, and Special Enforcement and Cleaning Zone (SECZs) programs.
11. Contracts and communications with Urban Alchemy: Any and all records from January 1, 2018 until the date this request is fulfilled, reflecting interactions with Urban Alchemy including, but not limited to, agreements, contracts, and memorandums relating to Urban Alchemy.
12. Contracts related to sanitation facilities for homeless people and encampments including portable toilets and handwashing stations: Any and all records from January 1, 2018 until the date this request is fulfilled.
13. Service and maintenance records related to sanitation for homeless people: from January 1, 2018 until the date this request is fulfilled, any and all service and maintenance records or reports related to sanitation for homeless people including, but not limited to, the deployment or dismantling of toilets and handwashing stations at homeless encampments and requests for dumpsters, restrooms, cleaning supplies, etc.
14. Communications related to sanitation for homeless people: from January 1, 2018 until the date this request is fulfilled, any email or other communication to Mayor Garcetti about sanitation for homeless people including, but not limited to, the deployment, maintenance and/or dismantling or removal of toilets and handwashing stations at homeless encampments and requests for dumpsters, restrooms, cleaning supplies, etc.

As provided in the open records law, Sec. 6253(c), I will expect your initial response within ten (10) business days.

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Please do have the analyst or data manager call me to discuss any questions they may have.

Thank you and we look forward to your response.

Sincerely,

Brian Root

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| **Brian Root PhD** | [cidimage001.png@01D6BD97.B334ED70](http://www.hrw.org/) |
| **Senior Quantitative Analyst | Human Rights Watch**  Oakland, CA  Direct: +1 310 720-3458 | Email: [rootb@hrw.org](mailto:rootb@hrw.org) |

CC: Thomas R. Burke, Davis Wright Tremaine LLP